

**Tony Kershaw**

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16 December 2019

Peter Catchpole  
Chairman,  
North Horsham Local Committee

Dear Mr Catchpole,

North Horsham County Local Committee – Urgent Action: Community Initiative Funding application

I am writing to seek your agreement to a matter that requires an urgent decision. I enclose a copy of a report recommending that one CIF application be granted funding.

The urgency of this matter is due to the committee requiring further information on the project at its last meeting. Further to the applicant requiring the requested information it has been agreed to now proceed with this funding via urgent action.

If you agree with the above recommendation, I should be grateful if you would kindly sign both the endorsed copy of this letter and the endorsement at the end of the report and return them to me.

A copy of this letter has also been sent to the Chairman of Performance and Finance Select Committee as required under Standing Order 3.45.

This decision will be reported to the next meeting of the County Local Committee and through the Executive Decision Database and Members' Information Service in the usual way.

Yours sincerely,

A handwritten signature in blue ink that reads 'Tony Kershaw'.

Tony Kershaw  
Director of Law and Assurance

cc Chairman of Performance and Finance  
Enc. Community Initiative Funding report

**Agreed**



**Katharine Eberhart**

Director of Finance and Support  
Services



**Peter Catchpole**

Chairman  
North Horsham County Local  
Committee

**Action Authorised**



**Tony Kershaw**

Director of Law and Assurance

Date.....